

Prohibiting Front Lawn Parking GENERAL OVERVIEW

ORDINANCE REFERENCES:

Specific ordinance requirements can be found in: Section 16-5-22 of the City Code.

PURPOSE:

To restrict the parking in the front or side yards of a residential property.

HOW THE PARKING ORDINANCE WORKS:

1. The parking regulations are applicable to areas on the Restricted Parking Area Map approved by Council. All changes to the map occur by action of the Council.
2. Neighborhood associations requesting inclusion on the map can be done by sending a request to NPZD on a City-approved form. The open period to submit applications will be any working day during the month of February.
 - Requests may be made by a neighborhood association president.
 - Request forms may be filed during the month of February. Council will consider requests in *April* and approve necessary map amendments.
 - Request forms expire three years from the date Council amends the map to include the area.
 - To remain on the map after *3 years*, an association president must send in a new request to NPZD in February of the year that the form expires.
3. **Exceptions:** Applications will not be accepted if a neighborhood association is located within an area where the City of Austin is currently in the process of developing a Neighborhood Plan. Decisions on whether to prohibit such parking will be handled within the context of the planning process.

DEADLINE:

Application may be submitted on any working day in February to Neighborhood Planning and Zoning Department (NPZD), One Texas Center, 505 Barton Springs, 5th Floor, Attention: Annie Pennie.

SUBMITTAL REQUIREMENTS:

Refer to application and submittal checklist.

QUESTIONS:

Any questions regarding the Restricted Parking Area Map Amendment Application should be directed to Annie Pennie: **Neighborhood Planning & Zoning Department**
974-7668

**RESTRICTED PARKING AREA MAP
AMENDMENT APPLICATION
February 2003**

The purpose of this application is to request that the below named Neighborhood Association be included on the Restricted Parking Area Map.

(NAME OF NEIGHBORHOOD ASSOCIATION) _____

The Neighborhood Association must be registered with the Public Information Office.

Describe the general boundary covered by the neighborhood association.

1. Name of Neighborhood Assoc. Officer/Office Held: _____

2. Mailing Address of Officer: _____

3. Mailing Address of Assoc. (if different): _____

4. Phone # of Officer: _____

QUESTIONS: The following questions refer to the official vote taken by the Neighborhood Association as it relates to the Restricted Parking Ordinance.

1. Was the vote taken in accordance with Association's by laws? Yes _____ No _____
If No, please explain why and how the vote was taken _____

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Application**
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2. Provide the results of the vote:

For: _____ Against: _____

Total # of eligible votes: _____

Please explain how and to whom the notice of the meeting, at which the vote was taken, was provided:

3. Are you aware of other Neighborhood Associations that have overlapping boundaries with the Neighborhood Association referred to on this application.

If yes, identify the overlapping Association _____

Have attempts been made to contact these Associations? Yes _____ No _____

If yes, do other associations favor inclusion on the map? Yes _____ No _____

FOR OFFICE USE ONLY

A. Total number of households in the Association area

SUBMITTAL CHECK LIST

- ___ 1. An official certification of the action taken by the association on the parking issue that includes the notarized signature of the authorized officer of the association.
- 2. A copy of the meeting minutes that describes the vote on the parking issue.
- ___ 3. A copy of the association bylaws.
- ___ 4. A copy of the notice of the meeting at which the vote was taken.
- ___ 5. A statement of the process by which the notice was issued.